

**Southside School District
70 Scott Drive
Batesville, AR 72501**

**District Parent and Family Engagement Plan
2017-18**

Parent and Family Engagement Committee Members:

Lori Satterwhite, Parent Services Coordinator
Novella Humphrey, Curriculum Coordinator
Rebecca Russell, Elementary Facilitator
Jeri Henley, Middle School Facilitator
Nancy Duncan, Jr. High Facilitator
Carol Byrd, High School Facilitator
Crystal Alexander, Parent
Brad & April Stout, Parent
Mary-Katherine Hardin, Parent
Angela Sherrill, Parent
Jamie Shane, Parent
Marla Strother, Parent

Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?

1. Develop and disseminate district parent and family engagement plan through Information Packets, District Website, The Parent Resource Center and/or Parent Teacher Conferences.
2. Conduct an annual meeting in the spring to update plan for next year's Title I, Part A program. The spring meeting will be facilitated by Novella Humphrey. For more information, call 870-251-2341.
3. Reserve of a minimum of 1% of the Title I, Part A allocation for parent and family engagement, with 90% going to Title I, Part A schools, with priority given to "high-need" schools, if applicable. NA for Southside School District.
4. District Parent Services Coordinator, Lori Satterwhite (870-251-4024), coordinates parent and family engagement activities with those of other programs such as:
 - School Messenger Phone Notification System
 - Southside Parent Resource Center
 - Southside Home Instruction for Parents of Preschool Youngsters (HIPPY) Program
 - Southside Preschool (Combination Arkansas Better Chance for School Success (ABCSS), Voucher, and Private Pay)

- Southside Early Childhood Special Education
- T.R.A.C.K.S. Before and After School Programs
- NADC Head Start
- Southern Academy, Alternative Learning Environment
- Home Access Center a secure site for viewing a student's grades online.
- eTrition Student Cafeteria Information Page including Student Balance, Deposits and Meal.
- Live Streaming student events online. Parents and grandparents can watch special student events online in real time from the District website.

5. The contact person for the District Title I, Part A schools is Novella Humphrey at 870-251-2341. Each school has a Parent Facilitator: High School-Carol Byrd, Middle School-Jerri Henley, Jr. High-Nancy Duncan, Elementary-Rebecca Russell, and for the District-Lori Satterwhite.

6. Conduct an annual review of the effectiveness of the parent and family engagement plan through parent surveys and evaluations. The school district will use the findings of the evaluation about its parent and family engagement plan and activities to design strategies for more effective parent and family engagement, and to revise, if necessary (and with the involvement of parents) its parent and family engagement policies. The review is conducted by the Parent Services Coordinator, Lori Satterwhite at 870-251-4024.

- Parent Evaluation Surveys in May
- The Parental Services Coordinator conducts surveys to determine interests, needs and effectiveness of the parent and family engagement activities. Parent comments are used to revise when necessary policies and activities.

7. Develop district parent and family engagement committee to create a parent and family engagement plan and implement parent and family engagement activities as well as disseminate information to the community to promote parent and family engagement in the Title I, Part A schools. Parents are recruited to serve on the committee at the beginning of the school year. Lori Satterwhite: Parent Services Coordinator, Novella Humphrey: Curriculum Coordinator, Rebecca Russell: Elementary Facilitator, Jerri Henly: Middle School Facilitator, Nancy Duncan: Jr. High Facilitator, Carol Byrd: High School Facilitator, Crystal Alexander: Parent, Brad & April Stout: Parent, Mary-Katherine Hardin: Parent, Angela Sherrill: Parent, David Brogdon: Parent, Jamie Shane: Parent, Marla Strother: Parent.

8. Ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand.

9. Parents are involved in the process of school review and improvement.

Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?

1. Conduct ongoing periodic site visits to observe parent and family engagement practices by the District Parent Services Coordinator, Lori Satterwhite.
2. Provide materials and training not otherwise available to assist parents in supporting their child's academic achievement. The Parent Resource Center provides materials to parents to support student learning.
3. Enhance the awareness and skills of teachers, pupil services personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners. For more information, contact Novella Humphrey at 870-251-2341.
4. Ensure, to the extent possible, that information is sent home in a language and form parents can understand. When possible the principals at each school (Kim Poole-Elementary, Dion Stevens-Middle School, George Sitkowski-Junior High School, and Roger Ried-High School) provide forms available in the home language or work with translators for parents.
5. Provide information on adult literacy training available in the community. The Parent Resource Center distributes information about community partners such as the University of Arkansas Community College at Batesville's (UACCB) adult education programs and the Ozark Foothills Literacy Project.
6. Provide a copy of the school plan at each school for parents to view as well as provide a parent friendly summary of the plan as a supplement to the student handbook.
7. Monitor each Title I, Part A school to ensure that each school performs the following tasks:
 - a. Develops a parent and family engagement plan.
 - b. Offers flexible meeting times.
 - c. Provides information to parents about the school's program, including parent information guides. Information Packets are provided to the parents at the beginning of the school year. Copies of the plan are also available through the Parent Resource Center and the District Website or contacting the District Parent Services Coordinator, Lori Satterwhite.
 - d. Develops and uses a School–Parent Compact.
 - e. Provides training for parents in working with their child to improve academic achievement, to include training on the Home Access Center system in order to have real–time access to their child's attendance and achievement. Each Title I

school will provide the date of trainings, the topic that will be covered, the name of the facilitator and their contact number in their individual school plan.

8. Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.
9. Encourage parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts.
10. Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as morning and evenings, in order to maximize the opportunities for parents to participate in school-related activities.
11. Convene annual school meetings to inform parents of their school's participation in the development of the parent and family engagement plan and their right to be involved.
12. Host bi-weekly Southerner Minute with the District Superintendent broadcasted by local radio, keeps parents and the community up to date on district and school activities.
13. Live Streaming student events online when possible. Parents and grandparents can watch special student events online in real time from the District website.
14. Provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance.

Goal 3: How will the district build the school's capacity for strong parental engagement?

1. Provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. For more information, parents may contact Novella Humphrey at 870-251-2341.
2. Parent Facilitators will assist in the development of parent engagement groups at each school. Elementary: Rebecca Russell, Middle School: Jerri Henley, Jr. High: Nancy Duncan, High School: Carol Byrd.
3. Encourage the formation of partnerships between schools and local businesses that include a role for parents.

4. Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.
5. Involve parents through an annual survey to improve school effectiveness conducted by Lori Satterwhite, Parent Services Coordinator.
6. Approve reasonable and necessary expenses associated with parent and family engagement activities.
7. Provide any reasonable support for parent and family engagement at the request of participating Title I, Part A parents. For more information, contact Novella Humphrey at 870-251-2341.

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

1. Survey parents annually, including questions to identify barriers to parent and family engagement. Parents are surveyed during the spring semester.
2. Provide an opportunity for parents to assist in the development of the evaluation procedures, including analysis of data collected.
 - The Parental Services Coordinator conducts surveys to determine interests, needs and effectiveness of the parent and family engagement activities. Parent comments and input are used to revise when necessary policies and activities.
3. Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year.
4. Lori Satterwhite, Parent Services Coordinator will use findings from evaluation process to:
 - a. Make recommendations to each participating school for parent and family engagement plan revisions
 - b. Provide suggestions for designing school improvement policies, as they relate to parent and family engagement.

5. Develop and disseminate an annual parent activity evaluation report, compiled by Lori Satterwhite, Parent Services Coordinator, to share with parents, staff and the community.

- An evaluation report is available in the Parent Resource Center and the annual Report to the Public.

Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?

1. Principals (Kim Poole, Dion Stevens, George Sitkowski, and Roger Ried) will recruit parents to serve on district ACSIP committee to develop the Title I Application.
2. Recruit parents for a district Parent Advisory Committee/Parent and Family Engagement Committee annually from interest surveys conducted by Lori Satterwhite, Parent Services Coordinator.
3. Encourage the formation of partnerships between the district and local businesses that includes roles for parents.
4. Involve parents through an annual survey to improve district effectiveness.